



# CONFIRMATION PACK

**BRITISH SWIMMING  
CHAMPIONSHIPS 2024**

**2-7 APRIL  
LONDON AQUATICS CENTRE**



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Host Venue





## BRITISH SWIMMING CHAMPIONSHIPS 2024

LONDON AQUATICS CENTRE  
2-7 APRIL



### KEY CONTACTS

British Swimming Contact	Venue Contact	Entries Administrator Contact
Abbie Roberts British Swimming SportPark, 3 Oakwood Drive Loughborough LE11 3QF <a href="mailto:Abbie.Roberts@swimming.org">Abbie.Roberts@swimming.org</a>	London Aquatics Centre Queen Elizabeth Olympic Park London E20 2ZQ 020 8536 3150 <a href="#">Website</a>	Barry Saunders <a href="mailto:national.entries@swimming.org">national.entries@swimming.org</a>



Please see below guides for planning your trip to London:

[Venue accessibility information](#)

[Queen Elizabeth Olympic Park accessibility information](#)

[Accommodation near London Aquatics Centre](#)

[Getting to London Aquatics Centre](#)

Please note that on the dates below, the following events are also taking place at QEOP:

- 2nd April: West Ham vs Tottenham Hotspur – Stadium 20:15 – 22:15
- 3rd April: BBL Playoff – Copper Box Arena 19:30 – 22:00
- 5th April: Pulse Match vs Strathclyde Sirens – Copper Box Arena 19:30 – 22:00
- 6th April: Muslim Hands Winter Walker – North park zone – Time TBC

As such please be aware that the vicinity and travel will be busier than usual on these days/times and you may need to factor this into your travel arrangements.



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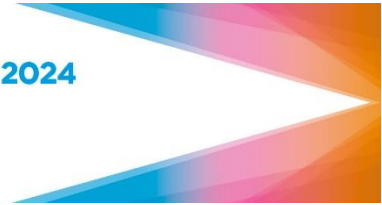


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## KEY DATES AT A GLANCE

<b>Entry Deadline</b>	Tuesday 12 <sup>th</sup> March @17.00
<b>Training Date</b>	Monday 1 <sup>st</sup> April
<b>Team Leader Meeting</b>	Monday 1 <sup>st</sup> April @18.00 via Teams
<b>Competition Dates</b>	Tuesday 2 <sup>nd</sup> April – Sunday 7 <sup>th</sup> April

## ENTRY CONFIRMATION

A list of processed entries is available [here](#). For the Para Swimming MC events, the list can be found [here](#).

Competitors are requested to check their entries carefully and inform the Entries Administrator immediately of any errors at [national.entries@swimming.org](mailto:national.entries@swimming.org).

A draft programme is available [here](#) under the recently closed competitions heading.

## ACCREDITATION

All competitors, coaches, chaperones and support staff must have a valid accreditation to gain access to the event. Accreditation is non-transferable and must be worn at all times when inside the venue.

**If the pass is forgotten, lost or mislaid, a replacement pass will be re-issued for a fee of £10.00 at the Sport Information Desk.**

### **ATHLETES**

Your accreditation has been sent to you by email in PDF format upon completion of your entry. Please print and bring this with you to the event where you can collect a pouch and lanyard from the Sport Information Desk.

If you are unable to find the accreditation link within the confirmation email, you can issue yourself a replacement [here](#). For the Para Swimming MC events you can issue yourself a replacement [here](#).

### **POOLSIDE PASSES**

All coaches, chaperones and team staff must have a valid photo to gain access to the pool deck. Applications for coach/chaperone passes will be charged at £26.00 per event.

**A valid DBS check, coaching and safeguarding qualification is required. Coach pass applications are now open [here](#).**



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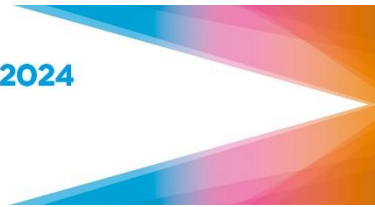


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Applicants are advised the online Disclosure & Barring Service process could take up to 1 month to complete. All applicants must be registered with an affiliated club.

All applicants will have to complete a DBS (CRB) application regardless of any previous check carried out through another organisation unless this has been registered with the DBS Update Service [www.gov.uk/dbs-update-service](http://www.gov.uk/dbs-update-service).

If you hold a disclosure that has been registered with the DBS Update Service, and you have not yet given the ASA written consent to check the status, please submit your original disclosure certificate along with a completed consent form to [dbs@swimming.org](mailto:dbs@swimming.org). Please also email [dbs@swimming.org](mailto:dbs@swimming.org) for a DBS Update Service Consent form.

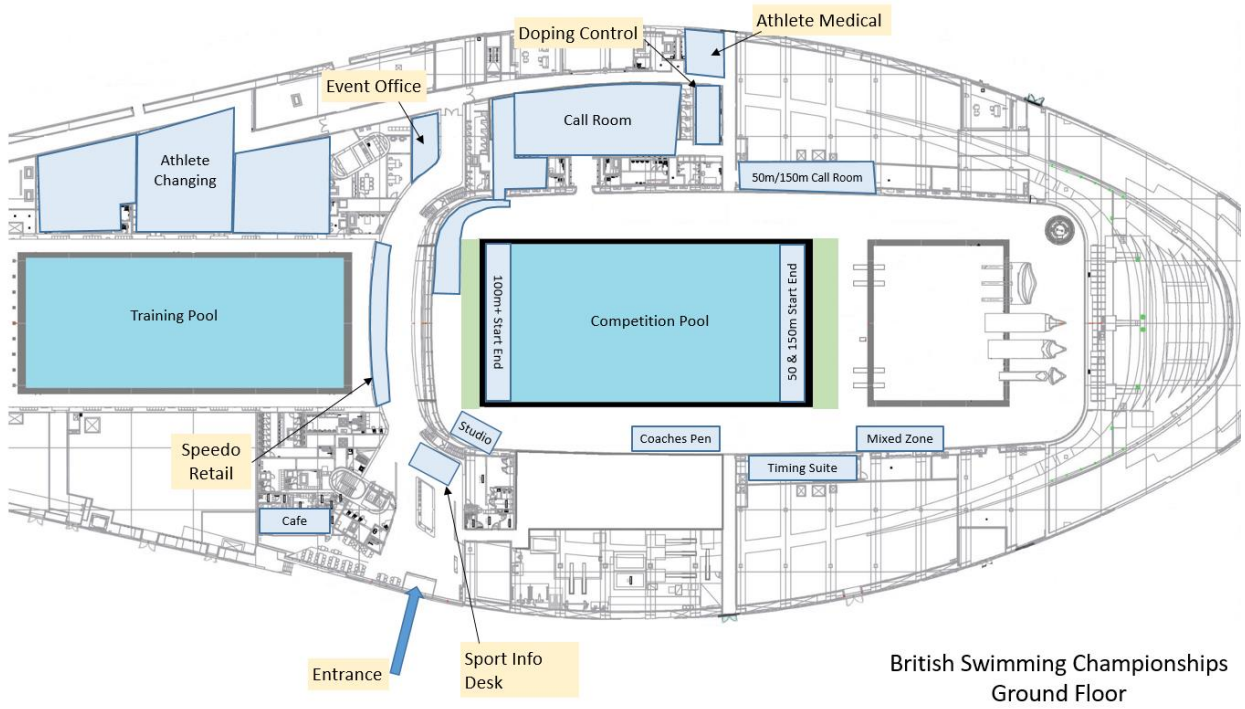
**PLEASE NOTE:** It is the applicant’s responsibility to ensure a DBS is in place and a pass has been purchased to attend the event. Under no circumstances will any person be allowed entry to the event without the relevant safeguarding checks in place and pass issued.

Please email [britishevents@swimming.org](mailto:britishevents@swimming.org) if you have any queries.

Poolside passes will be sent to you by email in PDF format. Please print and bring with you to the event where you can collect a pouch and lanyard from the Sport Information Desk.

**COMPETITOR INFORMATION**

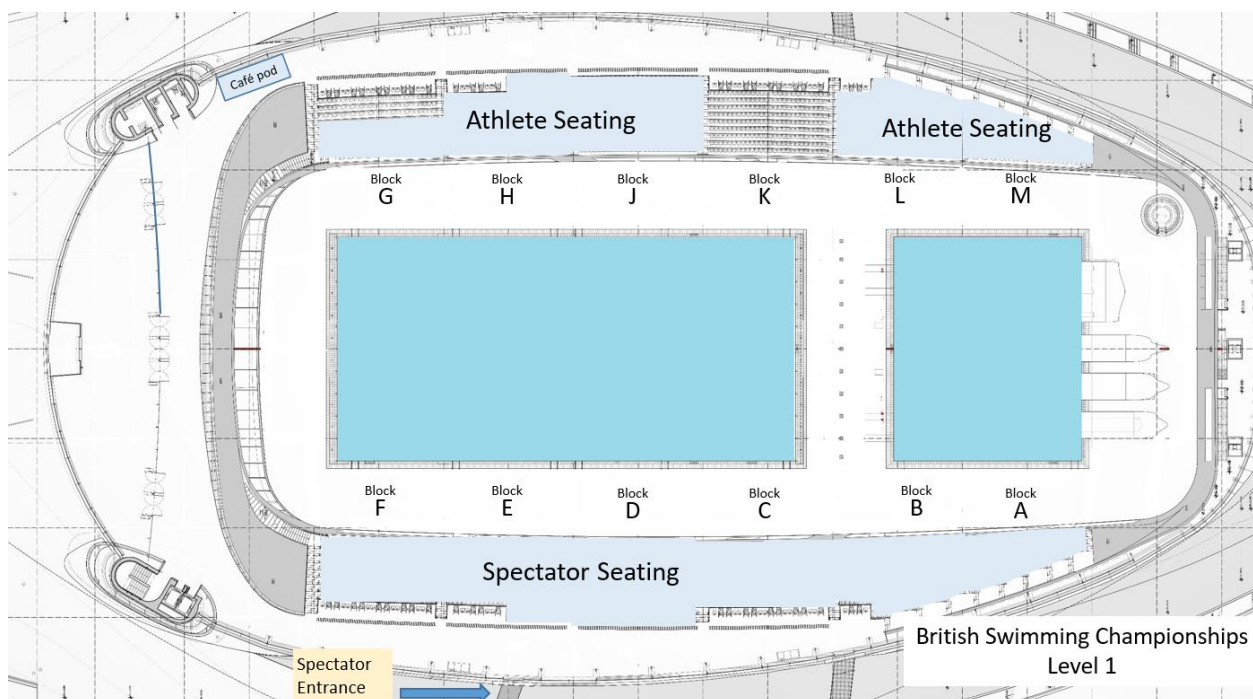
**VENUE**



British Swimming Championships  
Ground Floor







## SCHEDULE AND CONDITIONS

The Schedule, Conditions and Consideration Times for British Swimming Championships 2024 are available on the British Swimming website [here](#) (under the coaches tab).

## TRAINING

Open training will be available for all competitors on the 1<sup>st</sup> April from 08:00 – 20:00 in the training pool. Training in the competition pool on this day is subject to production build timings. If there are any opportunities to train in the competition pool later on in the day, it will be communicated on the notice board at the Sport Information Desk.

Between sessions across the 2<sup>nd</sup> – 7<sup>th</sup> April, open training will be available from 14:30-16:30 in the competition pool.

Only personal training equipment can be utilised during training, warm-up and swim down in the competition and training pools (pull buoys, kickboards and small hand paddles). The use of bungee cords, fins or large hand paddles is strictly prohibited at all times for health and safety reasons.

Athletes are encouraged to use lockers to safely store their belongings. British Swimming and London Aquatics Centre will not be responsible for any lost or stolen items left unattended.

## SESSION TIMES



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Estimated session finish times will be published on the British Swimming website as soon as possible.

### **WARM UP AND SWIM DOWN**

Warm up in the competition and training pool will begin 90 minutes prior to the start of the session and will end 15 minutes prior to the start of the session.

Swim down will be in the training pool.

### **SEATING**

Athlete seating will be located within blocks G, H, J, L & M (see venue drawing). There will be no athlete seating on deck.

### **PREP SPACE**

British Swimming World Class programmes and the Home Nations performance programmes will have access around the diving pit for prep space. Any club programmes requiring a prep area may use the space all along the concourse behind athlete seating.

### **MEDICAL**

There will a paramedic present at these Championships during competition days only and they will be located within the athlete seating. Pool staff will administer first aid where necessary on poolside.

The closest hospitals to LAC are:

Homerton University Hospital – 1.8 miles

The Royal London – 2.9 miles

### **TEAM LEADER MEETING**

It is strongly recommended that a representative from all clubs with swimmers entered in this Meet should attend the team leader Meeting which will take place at **18:00 on Monday 1<sup>st</sup> April** on Teams. The link to join the meeting can be found [here](#) and it will be emailed out to all coaches in advance.

Non-attendance could result in swimmers being disadvantaged or not able to compete due to them or their coach not being aware of any changes required for the running of the competition.

Timelines for the finals sessions will be issued following the team leader meeting and uploaded to the British Swimming website.

### **START LISTS AND WITHDRAWALS**

Start lists will only be available online and QR codes for start lists and results will be available around the venue and at the Sport Information Desk.

All withdrawals will be managed via the online form which can be found [here](#).



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Withdrawals from the first day's events shall be notified to the Chief Recorder no later than the close of the Team Leader Meeting (1<sup>st</sup> April).

Withdrawals from subsequent heats sessions not previously notified shall be lodged with the Chief Recorder no later than **12:00hrs on the day before the event is due to take place**.

Finalists and Reserve Finalists not wishing to swim, shall notify the Chief Recorder of their intention to withdraw no later than 30 minutes after the conclusion of the last event in the session in which they have qualified for the next round. The withdrawal shall be made on the official withdrawal form.

Reserves will be released upon publication of the finals start lists.

### SPECTATOR INFORMATION

#### **TICKETS**

Tickets are available to purchase [here](#).

Tickets will only be available on the door for sessions that have not sold out in advance from the box office. Please note ticket prices are higher on the door than online.

The box office will be open in the main reception of London Aquatics Centre from 2<sup>nd</sup> – 7<sup>th</sup> April from 08.00 – 1 hour post heats and 17.00 – 20.00.

Tickets for remaining sessions will be available on a first come first served basis at the event and will be paperless.

For finals sessions, there are two types of ticket:

- **Gold Tickets:** reserved seating in block F, overlooking the finish end.
- **Silver Tickets:** reserved seating in block C, D & E

Concessions are those age 16 and under, 65 and over or students (ID required).

#### **PARKING**

Parking at London Aquatics Centre is limited so it is recommended that you either travel by public transport or park at Westfield.

#### **RETAIL**



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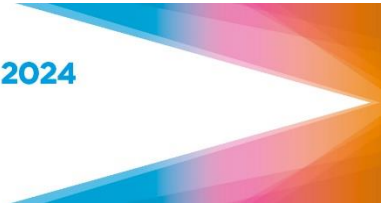


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NESS Swimwear will be retailing at the British Swimming Championships. The store will be located on the ground floor of London Aquatics Centre between the competition and training pool (see venue drawing) from 1<sup>st</sup> – 7<sup>th</sup> April.

British Swimming merchandise will be available for purchase from the Sport Information Desk or merchandise stand located on the concourse behind the spectator seating.

### ***DIGITAL PROGRAMME***

A digital event programme will be free to access and once available can be found [here](#). A QR code will also be available at the Sport Information Desk.

### ***SAFETY & SECURITY***

Bag checks will take place before entering the building, therefore spectators are advised not to bring large bags or suitcases over A3 size.

Further information on safety and security including the London Aquatics Centre admissions policy will be published on the British Swimming website [here](#) in due course.

## **FILMING AND PHOTOGRAPHY**

### ***FILMING AND PHOTOGRAPHY POLICY***

British Swimming are well aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within a British Swimming setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child's image to be taken and shared in this way.

British Swimming encourage all spectators and participants at British Swimming events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.



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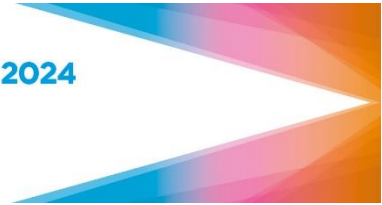
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British Swimming is committed to ensuring that all children who participate in British Swimming activities are able to take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

### **EVENT PHOTOGRAPHY AND FILMING**

This event **will be photographed and live streamed**. Static images will be displayed on the British Swimming website [www.britishswimming.org](http://www.britishswimming.org). They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream at [www.britishswimming.org](http://www.britishswimming.org). In addition, British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.

In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However if individuals wish to refuse consent to static photography, please complete the Photography Refusal of Consent Form below and return to British Swimming Events Department.

If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the Swim England Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

### **PHOTOGRAPHY REFUSAL FORM**

Name of Swimmer: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Event: British Swimming Championships 2024

I refuse permission for the taking and/or publication of images of my child or myself by the event's Official Photographer(s)

Signed \_\_\_\_\_ (Competitor/Parent/Carer)

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form by email to: [abbie.roberts@swimming.org](mailto:abbie.roberts@swimming.org)

### **DOPING CONTROL**

By entering this event the athlete consents to report to Doping Control, if requested, at any time during this event and agrees to abide by the [British Swimming Anti-Doping Rules \(2021\)](#).



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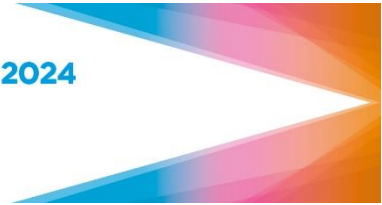


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If an athlete is subject to doping control they should ensure they provide detail of **all medications (prescribed or over the counter and including dosage) and supplements taken within the last 7 days in advance of the test and (where the sample collected is a blood sample) blood transfusions within the previous three (3) months**, on the Doping Control Form. Any previously disclosed medications or supplements to your club and/or British Swimming or your home nation do not form any part of doping control.

Please check your medications via <https://www.globaldro.com/uk/search>

If the medication you are taking is prohibited in or out of competition you may require a TUE. Please read the details below.

### Therapeutic Use Exemption (TUE)

If an athlete **IS WITHIN** the National TUE Pool they are required to obtain a TUE before using a prohibited medication or method. You can check if you are within the National TUE Pool via <https://www.ukad.org.uk/national-tue-pool> and selecting 'aquatics'.

If an athlete is **NOT** within the National TUE Pool but using a prohibited medication or method **and** is subject to doping control they are required to apply for a retroactive TUE and you should contact Jane Smith ([jane.smith@swimming.org](mailto:jane.smith@swimming.org) or 07917 834785) as soon as possible after doping control. A retroactive TUE must be submitted to UKAD within five (5) working days of the testing taking place.

You can find out more information about Medications on the UKAD website <https://www.ukad.org.uk/medicine>

If you require support or have a query about any medications, supplements or the anti-doping rules please contact Jane Smith at British Swimming via [jane.smith@swimming.org](mailto:jane.smith@swimming.org) or 07917 834785

Strict Liability means athletes are wholly responsible for any banned substance found in their system, no matter how it got there.