



# CONFIRMATION PACK

## BRITISH SWIMMING CHAMPIONSHIPS 2019

16 – 21 APRIL

TOLLCROSS INTERNATIONAL  
SWIMMING CENTRE, GLASGOW

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## KEY CONTACTS

### **British Swimming Contact**

Sophie Turner  
British Swimming  
SportPark, 3 Oakwood Drive  
Loughborough LE11 3QF  
[sophie.turner@swimming.org](mailto:sophie.turner@swimming.org)  
01509 640240/07583 129988

### **Venue Contact**

Tollcross International Swimming Centre  
367 Wellshot Rd,  
Glasgow G32 7QP  
0141 276 0801

## ENTRY CONFIRMATION

Please note that no paper confirmations will be sent out to competitors. A list of submitted entries and the draft programme are available [here](#). Competitors are requested to check their details carefully and inform the National Entries Administrator below if there are any errors.

National Entries Administrator – Barry Saunders  
Tel – 01937 522481 (after 18:00)  
Email – [national.entries@swimming.org](mailto:national.entries@swimming.org)

Late entries are now being accepted up until the end of the Team Leader Meeting which is to be held at 18:00 on Monday 15<sup>th</sup> April 2019 in the Edrom Room at Tollcross ISC. The accompanying entry fee for late entries shall be three times that of the initial acceptance period (£39 per individual entry).

## TRAINING

**Open training will be available on 14<sup>th</sup> and 15<sup>th</sup> April in the competition pool between 09:00 – 20:00.** For further information on training times, please refer to page 4.

Fins or large hand paddles are permitted in the training pool only.  
The use of bungee cords is prohibited at all times in both pools.

Athletes are encouraged to use lockers to safely store their belongings. British Swimming and Tollcross will not be responsible for any lost or stolen items left unattended.

## TEAM LEADER MEETING

**The Team Leader Meeting will take place at 18:00 in the Edrom Room at Tollcross ISC on Monday 15<sup>th</sup> April.**

In the best interest of their swimmers, coaches are requested to attend this meeting to ensure that they understand the [conditions](#) set out for this meet and to be provided with important information relating to the operation of the event.

Please be aware that in extraordinary circumstances timings may be altered. As much notice will be given as possible if changes need to be made.

All further announcements and notices during the event will be available at the Sport Information Desk located at reception.



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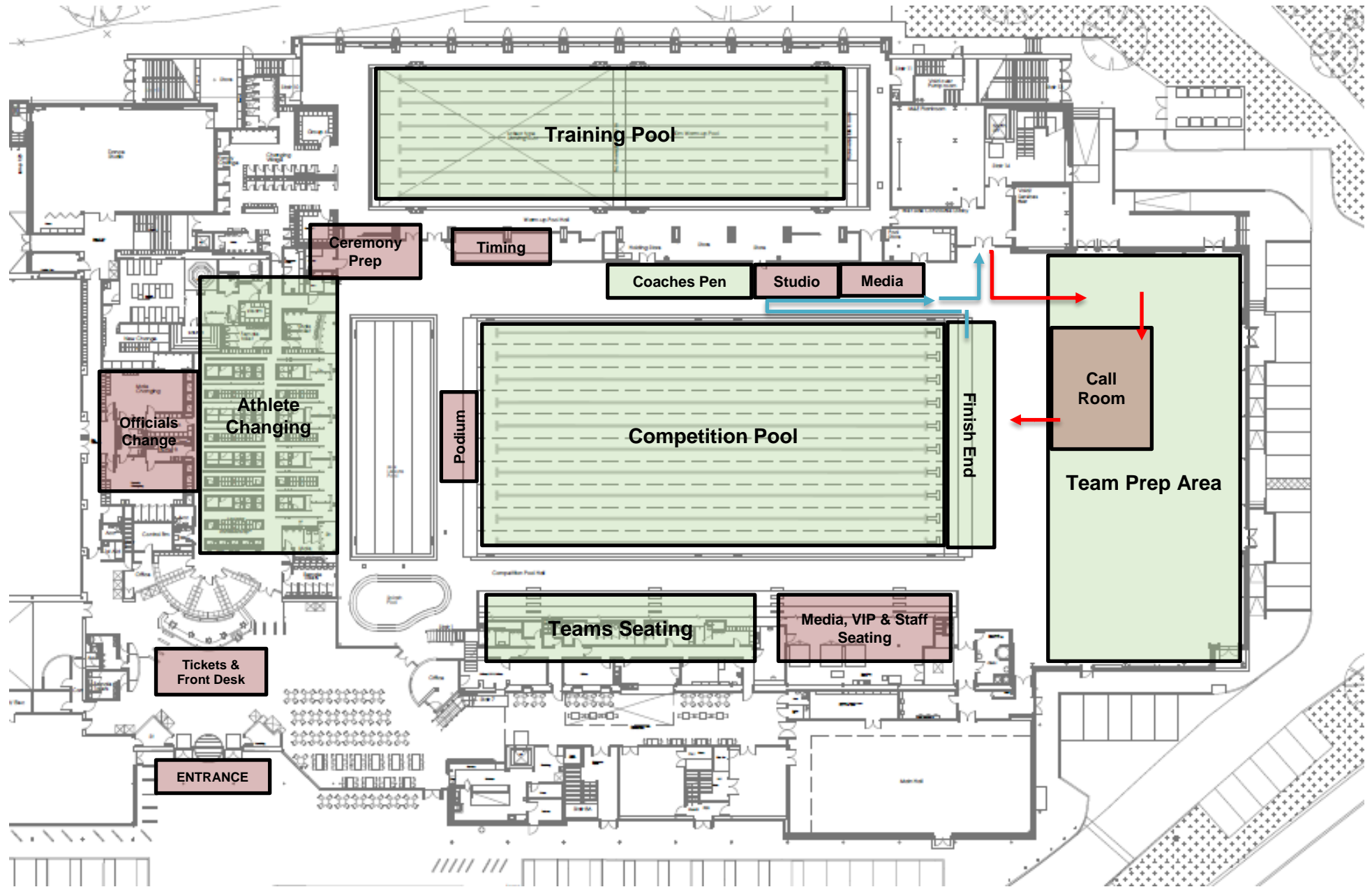
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### EVENT LAYOUT



## EVENT SCHEDULE

DATES	WARM UP	SESSION START	ESTIMATED SESSION END*	TRAINING TIMES
SUNDAY 14 <sup>TH</sup> APRIL				09:00 – 20:00 COMPETITION POOL
MONDAY 15 <sup>TH</sup> APRIL				
TUESDAY 16 <sup>TH</sup> APRIL	SESSION 1 08:30 – 09:45	10:00	12:15	COMPETITION POOL FOR WARM UP.  TRAINING POOL FOR SWIM DOWN AND BETWEEN SESSIONS.
	SESSION 2 17:00-18:15	18:30	20:30	
WEDNESDAY 17 <sup>TH</sup> APRIL	SESSION 3 08:30 – 09:45	10:00	12:15	
	SESSION 4 17:00-18:15	18:30	20:30	
THURSDAY 18 <sup>TH</sup> APRIL	SESSION 5 08:30 – 09:45	10:00	12:45	
	SESSION 6 17:00-18:15	18:30	20:15	
FRIDAY 19 <sup>TH</sup> APRIL	SESSION 7 08:30 – 09:45	10:00	11:15	
	SESSION 8 17:00-18:15	18:30	19:45	
SATURDAY 20 <sup>TH</sup> APRIL	SESSION 9 08:30 – 09:45	10:00	12:15	
	SESSION 10 17:00-18:15	18:30	20:25	
SUNDAY 21 <sup>ST</sup> APRIL	SESSION 11 08:30 – 09:45	10:00	12:35	
	SESSION 12 17:00-18:15	18:30	20:25	

\*please note session end times are only an estimate at this stage and are subject to change pending additional entries up to the team leader meeting and withdrawals.

The Schedule and Conditions for British Swimming Championships 2019 are saved on the British Swimming Website under the coaches tab [here](#). Please contact [sophie.turner@swimming.org](mailto:sophie.turner@swimming.org) if you have any questions.



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## PRESENTATIONS

The medal presentations are pre-scheduled for each event. This information and timings will be provided at the Team Leader Meeting. Athletes will be informed at the end of their final if they are required for a presentation and will be advised of the report time. Competitors must report to the ceremony preparation area at this time in full tracksuit and training shoes. Competitors are reminded to not wear GB Kit for this event.

## GENERAL INFORMATION

### Front Desk

Training days		Competition days					
14 <sup>th</sup>	15 <sup>th</sup>	16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>	21 <sup>st</sup>
09:00 – 18:00	09:00 – 18:00	08:00 – 12:30	08:00 – 12:30	08:00 – 12:30	08:00 – 12:30	08:00 – 12:30	08:00 – 12:30
		16:00 – 19:30	16:00 – 19:30	16:00 – 19:30	16:00 – 19:30	16:00 – 19:30	16:00 – 19:30

## ACCREDITATION

### Coaches/Team Staff

Poolside accreditation can be purchased online [here](#). No late fees apply, however if you do not fulfil the requirements for applications at British Swimming and Swim England events, it may take a considerable time to apply for a DBS, or achieve the required qualifications.

Accreditations will be emailed to you in PDF format to print out, in the same way that athletes receive theirs. Please ensure you print your pass before arriving.

Poolside passes can **only** be sold at the event for those who already pass all requirements on our membership database. Please email [Sophie.turner@swimming.org](mailto:Sophie.turner@swimming.org) if you have any queries.

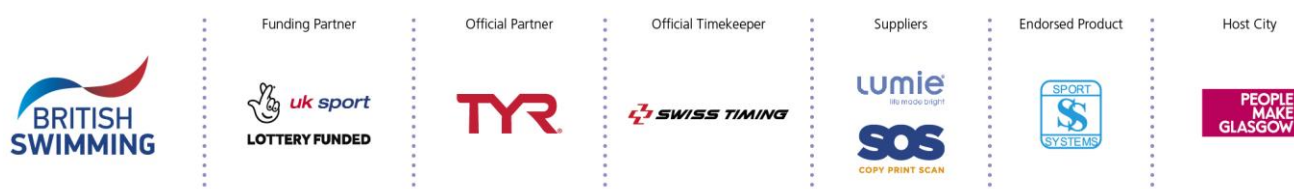
### Competitors

All competitors are sent a link to download their accreditation by email upon entry. Competitors must print their own accreditation and bring it to the event. If you are unable to find the accreditation link within the confirmation email, you can resend it to yourself [here](#).

Accreditation must be worn at all times inside the venue and you will not be allowed access to the event without it. Accreditation is non-transferable. If the accreditation is forgotten, lost or mislaid during competition (by athletes or team staff), a replacement will be re-issued for a fee of £10. This is available from the British Swimming Front Desk.

## SEATING

Athletes will have blocks allocated in the George Stand that overlooks the competition pool, as well as access to the Team Prep Area behind the start/finish end. There will be no athlete seating on deck. Venue plans and athlete flow diagrams are included in this document.



## MEDICAL

There will **not** be a doctor present at these Championships. Pool staff will administer first aid where necessary. The closest hospital to Tollcross ISC is:

Glasgow Royal Infirmary, 84 Castle Street, Glasgow, G4 0SF.

Tel: +44 (0) 141 211 4000

Dedicated first aid support will be in place for spectators.

## TYR

TYR will be retailing at the British Swimming Championships 2019. The TYR store will be located in the foyer/café area at Tollcross ISC from 16<sup>th</sup> April. They will be selling official event-specific merchandise as well as training equipment and TYR goggles. Be sure to visit the TYR store during the event to see the all new merchandise and equipment!

Please note that the credit card machine signal can often be weak at Tollcross, so please bring cash where possible. A cash point is located just outside of the main entrance doors.

Event merchandise prices:

Hoodie £39

T-shirt £18

Cap £9

Water Bottle £9

Bundle (hoodie, t-shirt and cap) £60

Please note that only the names of those competitors who entered by the initial entry closing date (22<sup>nd</sup> March 2019) will be included on the event merchandise.

## SPECTATOR INFORMATION

**Tickets are on sale and available to purchase on the Ticket Factory website [here](#).**

Tickets will only be available on the door for sessions that have not sold out in advance. Please note ticket prices are higher on the door than online.

The Box Office will be open in the foyer 16 – 21<sup>st</sup> April from 08:30 – 13:00 and 17:00 – 20:30.

Tickets for remaining sessions will be available on a first come first served basis at the event for the below prices.

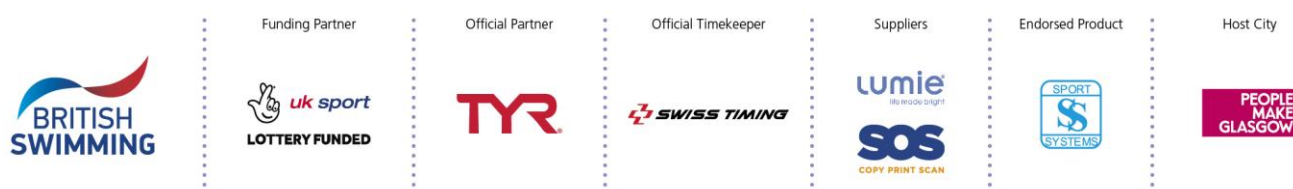
For finals sessions, there are three types of ticket:

- **Golden Tickets:** seated on the front row of block E overlooking the finish end, you will also get the opportunity to meet an athlete as part of your event experience.
- **Premium Tickets:** seated in block E overlooking the finish end.
- **General Admission Tickets:** unreserved seating, except block E.

Concessions are those under age 16 or over age 60.

### **Parking**

Since parts of Tollcross ISC will still be open to the public, parking is very limited. Therefore we recommend using public transport to get to the venue. Parking spaces cannot be reserved.





## **FILMING AND PHOTOGRAPHY POLICY**

British Swimming are well aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within a British Swimming setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child's image to be taken and shared in this way.

British Swimming encourage all spectators and participants at British Swimming events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.

British Swimming is committed to ensuring that all children who participate in British Swimming activities are able to take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

### **Event Photography and Filming**

This event **will be photographed and live streamed**. Static images will be displayed on the British Swimming website [www.britishswimming.org](http://www.britishswimming.org). They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream at [www.britishswimming.org](http://www.britishswimming.org). In addition, British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.

In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However if individuals wish to refuse consent to static photography, please complete the Photography Refusal of Consent Form below and return to British Swimming Events Department.

If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the ASA Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

## **PHOTOGRAPHY REFUSAL FORM**

Name of Swimmer: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Event: British Swimming Championships 2019

I refuse permission for the taking and/or publication of images of my child or myself by the event's Official Photographer(s)

Signed \_\_\_\_\_ (Competitor/Parent/Carer)

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form back to: **British Swimming Events Department, SportPark Pavilion 3, 3 Oakwood Drive, Loughborough, LE11 3QF**



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### Medical Declarations

Please note that in accordance with the International Standards for Testing, it is the athletes' responsibility to provide all information and dosage for any medications and supplements taken on the doping control form, at the point of doping control. Any previously disclosed medications or supplements to your club and/or via a British Swimming Medical Declaration Form forms no part of doping control.

Strict liability means athletes are responsible for any banned substance found in their system, no matter how it got there.

Please can we remind you to check all medications on [www.globaldro.com](http://www.globaldro.com)

Funded athlete = if your medication is prohibited you must have a Therapeutic Use Exemption (TUE) in place at all times.

Non-funded athletes = if your medication is prohibited you must contact [rachel.burrows@swimming.org](mailto:rachel.burrows@swimming.org) after doping control. You will have 5 days to submit a retroactive TUE application following your drug test.

If you require support or have a query about any medications, supplements or the anti-doping rules around this then please contact Rachel Burrows at British Swimming: 07824 618 863.

## SCHEDULE, QUALIFYING TIMES, CONDITIONS

The Schedule, Conditions and Qualifying Times (v2) for British Swimming Championships 2019 are saved on the British Swimming Website under the coaches tab [here](#). Please contact [Sophie.turner@swimming.org](mailto:Sophie.turner@swimming.org) if you have any questions.



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**WITHDRAWAL FORM**

**HEATS ( ) FINALS ( ) TICK AS APPROPRIATE**

Withdrawals from the first day's events shall be notified to the Chief Recorder no later than the close of the Team Leader Meeting (15<sup>TH</sup> April).

Withdrawals from subsequent heats sessions not previously notified shall be lodged with the Chief Recorder no later than **12:00hrs on the day before the event is due to take place.**

Finalists and Reserve Finalists not wishing to swim, shall notify the Chief Recorder of their intention to withdraw no later than 30 minutes after the conclusion of the last event in the session in which they have qualified for the next round. The withdrawal shall be made on this official withdrawal form.

Reserves will be released upon publication of the finals start lists.

<b>CLUB:</b>	<b>MEMBER NO:</b>
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<b>FIRST NAME:</b>	<b>SURNAME:</b>
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<b>DISTANCE AND STROKE</b>

NAME (PRINT): .....	SIGNED: .....	
DATE: .....	TIME OF DELIVERY: .....	
RECEIVED BY: .....	DATE: .....	TIME: .....



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