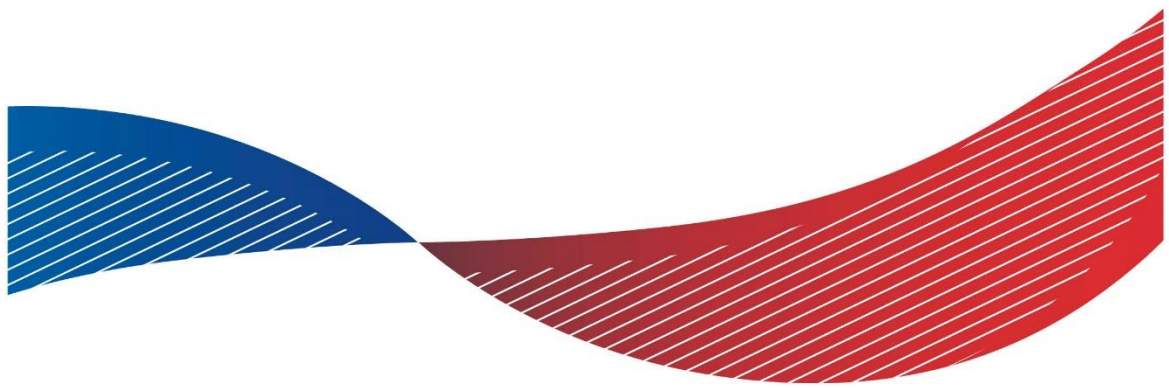




# ENTRY **PACK**



## **BRITISH MASTERS AND SENIOR AGE GROUP CHAMPIONSHIPS 2016**

**1 - 3 APRIL**

PONDS FORGE, SHEFFIELD

## CONTENTS

Introduction .....	3
Entry Information .....	3
Competitor Information .....	5
Schedule.....	7
Conditions.....	7
Filming & Photography Policy.....	7

 <p><b>BRITISH SWIMMING</b></p>	<p>Funding Partner</p>  <p><b>uk sport</b> LOTTERY FUNDED</p>	<p>Official Partner</p>  <p><b>speedo</b></p>	<p>Official Supplier</p>  <p><b>lumie</b> helping you to shine <b>MYRTHA POOLS</b> <b>IHG</b> International Hotels Group <b>Malmsten</b></p>	<p>Endorsed Product</p>  <p><b>SPORT SYSTEMS</b></p>	<p>Host City &amp; Venue</p>  <p><b>Marketing Sheffield</b> <b>Ponds Forge</b> International Sports Centre</p>
--	--	--	---	--	---

## INTRODUCTION

This document contains information needed to enter the British Masters and Senior Age Group Championships 2016. Please read it carefully as some information will be new to you. As we continue to improve the event, changes have been made to the procedures and the Conditions.

All entries must be made online, including payment. Details of how to enter online are included in this entry pack, however if you experience any problems please contact [jo.purkiss@swimming.org](mailto:jo.purkiss@swimming.org)

For any general queries relating to the event please contact the Events Department:

## KEY CONTACTS

### British Swimming Contact

Jo Purkiss  
British Swimming  
SportPark  
3 Oakwood Drive  
Loughborough  
LE11 3QF  
[jo.purkiss@swimming.org](mailto:jo.purkiss@swimming.org)  
01509 640263

### Venue Contact

Ponds Forge International Sports Centre  
Sheaf Street  
Sheffield  
S1 2BP  
01142 233425

## ENTRY INFORMATION

### CLOSING DATE

Individual entries close **midnight, Wednesday 9<sup>th</sup> March 2016.**

Team Entries close **midnight, Wednesday 9<sup>th</sup> March 2016.**

**All entries must be received by the above dates; late entries will not be accepted.**

Entries may be closed earlier than this date if entry numbers exceed expectations.

### ENTRY FEES

Registration Fee (per swimmer)	<b>£25.25</b>
Individual Entry	<b>£5.25</b>
Team Entries	<b>£12.25</b>
Individual Relay Fee*	<b>£1.25</b>

**\*IF YOU ARE ONLY ENTERING A RELAY AND NO INDIVIDUAL EVENTS YOU MUST SUBMIT YOUR NAME AND CLUB ON THE ONLINE ENTRY SYSTEM AND PAY THE £1.25 FEE.**

### GUIDE TO ENTERING ONLINE

All entries must be made online & payment must be made online to complete the entry process. Please see instructions below on how to complete your entry.

#### ENTERING INDIVIDUAL EVENTS

1. Online entries will open on Monday 18<sup>th</sup> January 2016 at <https://www.swimmingresults.org/events/bsmasters16/index.php>
2. On the individual entry page enter your British Swimming registration number or family name, click 'fetch data' and follow the given instructions. You need to complete this by midnight on Wednesday 9<sup>th</sup> March 2016.
3. If you are a member of more than one club, you will be asked to select the club you wish to represent for this entry. **Be sure to select the correct club on entry.**
4. Individual swimmers are limited to entering a maximum of six individual events.

**Please note your entry is not complete until you receive a receipt from PayPal.**

#### ENTERING RELAYS

1. **If you are only swimming relays;** you are required to enter your name in the individual entry page (see no 2 above) and the club for whom you wish to swim but do not enter any events. You will be charged £1.25. You need to complete this by midnight on Wednesday 9<sup>th</sup> March 2016.
2. **If you are the person responsible for entering your relay team;** complete the relay entry form as normal through the online [entry page](#). All of the swimmers that will be part of your relay team must have completed an individual entry which you can check via online entry page. You need to complete this by midnight on Wednesday 9<sup>th</sup> March 2016. Clubs are limited to a maximum of one team in any one age group in each event and individual swimmers can only swim in one team in each event.
3. Payment is by debit card, credit card or PayPal; please follow the payment instructions. If you have any problems with payment please email [jo.purkiss@swimming.org](mailto:jo.purkiss@swimming.org)

**Please note your entry is not complete until you receive a receipt from PayPal.**

#### CONFIRMATION OF ENTRY

Please note paper confirmation of entry will **not** be sent out. All entrants will receive two emails at the time of payment. One from PayPal confirming receipt of payment and one from the entry system confirming your entry information. You can also view entries via the online entry page. You may make additional individual and team entries without incurring additional registration fees. If you have entered an event you wish to withdraw from please follow the withdrawal procedure. **Refunds will not be made.**



### MEDICAL DECLARATION

**Submission of an entry will confirm that you have read and understood the below provisions and agree to abide by them.**

1. I am aware of the need to seek appropriate medical advice if I have any concerns as to the state of my health. I have not been informed by any medical practitioner and I do not have any knowledge of any medical condition which would make it inadvisable for me to participate in Masters Swimming events or any other associated activities. Accordingly I hereby certify that I am physically fit and well to participate in any such training and events.
2. I am aware of and appreciate the inherent risks involved in such training and competition including the possibilities of injury and accident. I undertake always to conduct myself in a responsible and professional manner.
3. I undertake at all times to use my best endeavours to train and compete in a safe and proper manner and not to do anything which would expose me or fellow swimmers to unnecessary risk of injury.
4. I further undertake at all times to take all reasonable safety measures for the protection of myself and fellow swimmers and to inform the Referee of any concerns I may have as regards safety.
5. I acknowledge that British Swimming, the ASA, or anybody affiliated thereto, cannot be held responsible for any loss or damage to personal belongings and that I must take all reasonable steps against any such loss or damage.
6. I hereby agree to abide by and be governed by the rules of the ASA and all other laws and regulations applicable including the ASA Safety Laws.

## COMPETITOR INFORMATION

### WARM UP & SWIM DOWN

Warm up times in the competition pool will be published in the Competitor Information Pack after the closing date has passed. Warm up and swim down facilities will be available in the 6 lane 25m diving pit throughout the competition.

### WARM UP MARSHALLS

We need your help to make this event a success! We are looking for warm up marshals at this event to create a safe and pleasant warm up.

If you would like to help please contact [jo.purkiss@swimming.org](mailto:jo.purkiss@swimming.org)

### WITHDRAWALS

A simplified withdrawal process has been introduced which relies upon swimmers cooperation to keep the number of empty lanes to a minimum.

The withdrawal process relies upon swimmers' co-operation and courtesy to fellow competitors. Swimmers who fail to arrive for their heat create empty lanes which, if they had been used by others, could reduce the length of the sessions. To ensure that the meet runs efficiently it is essential that those not intending to swim inform the recorders as soon as possible. Withdrawals **before Friday April 1st** should be sent by email to [bernie.buck22@gmail.com](mailto:bernie.buck22@gmail.com) and after the start of the competition reported to the recorders in

Funding Partner	Official Partner	Official Supplier	Endorsed Product	Host City & Venue
			   	  

the timing suite. **All withdrawals must be made by the end of the preceding session.**

#### RE-ENTRY

Competitors entering in 400m Individual Medley and 400m and 800m freestyle events are required to confirm their intention to swim in these events by re-entering before the start of the sessions in which the events will be swum. The deadlines for re-entry will be published in the **Competitor Information Pack**.

#### RELAY TEAMS 72+

The 72+ relay teams may include swimmers over 24 years old.

#### RELAY DECLARATION

Teams in relay events are required to be declared to the recorders on the official forms at the end of the preceding session. The names and ages in the teams, the order in which they are swimming and for British swimmers their BS registration number. Team Declaration Forms will be sent by email to the person making the team entry and posted on the [Masters Hub calendar webpage](#).

#### FORMATION OF HEATS

##### Relays and 50m events

Competitors and relay teams in each age group will be seeded in the same heats and thus race against each other. Where entry numbers are low, age groups may be combined in a heat. In which case, competitors and relay teams in the same age group will be seeded in adjacent lanes.

##### 100m, 200m & 400m events

Swimmers will be seeded from slowest to fastest by entry time, with all age groups swimming together, except for the final heat which will be spearheaded.

##### 800m events

The 800m shall be swum as a 'mixed event', with men and women being seeded together by time. This event will be capped at 140 entries or 3 hrs, whichever triggers first.

#### SWIMWEAR

Swimmers are reminded that their swimwear must be compliant with the FINA requirements. Click [here](#) for further information.

#### INFORMATION & RESOLUTIONS ROOM

Team declarations, withdrawals, records and disqualification queries will be handled in the resolutions room by Helen Ward which will be open 90 mins before the start of each session.

#### MEDAL CEREMONIES

Medals will be presented to competitors who break British, European or World records. All other medals can be collected from the medal desk.

#### THE CUPAR TROPHY

The Cupar Trophy will be awarded to the club, British or overseas, whose swimmers gain the most points as set out in the meet Conditions in Masters events in the Championships (i.e. individual age group 25-29 and older, and relay age group 100-119 and older). All swimmers successfully completing their events will contribute points to their club's overall score.

## SCHEDULE

The Schedule for British Masters & Senior Age Group Championships 2016 is saved on the British Swimming Website as a PDF [here](#). Please contact [jo.purkiss@swimming.org](mailto:jo.purkiss@swimming.org) if you have any questions regarding the schedule.

## CONDITIONS

The Conditions for British Masters & Senior Age Group Championships 2016 are saved on the British Swimming Website as a PDF [here](#). Please contact [jo.purkiss@swimming.org](mailto:jo.purkiss@swimming.org) if you have any questions regarding the conditions.

## FILMING & PHOTOGRAPHY POLICY

British Swimming is aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. Used responsibly, such devices are perfectly safe. However sharing images widely may betray a confidence or identify a child/children which may present a risk of harm to the child/children concerned. The use of such equipment is difficult to control but we can all be vigilant. If you have any concerns in this area, please bring them to the immediate attention of the events officer present at the event.

This event will be photographed and filmed. Static images will be displayed on the British Swimming website [www.swimming.org](http://www.swimming.org) and at the venue. They will be used to promote the sport at this event and events in the future. Moving images will be displayed at the venue and on the live stream via [www.swimming.org](http://www.swimming.org).

The safety of children and young people for British Swimming and each of the Home Nations is of paramount importance. If you have any child safeguarding concerns at the event please contact the events officer present at the event.

## DATA PROTECTION – RECORDING & PHOTOGRAPHY

Images of individuals, whether in still photographs or moving film images, will often be caught by the definition of personal data in the Data Protection Act 1998. In many cases consent from the individuals will need to be obtained in order to process (capture and use) the images fairly and lawfully.

British Swimming and/or the Home Nations may record the competition events in which you participate and general images of swimmers will form part of the information held and used. In addition to the purposes for general information set out above, British Swimming and/or the Home Nations may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis. If you are a swimmer and have any concerns about being photographed/filmed at events please complete the Refusal of Consent Form below and return to British Swimming Events Department. If you have any concerns in this area, please contact the Data Protection Officer.

Funding Partner	Official Partner	Official Supplier	Endorsed Product	Host City & Venue
 		   		 



# BRITISH MASTERS AND SENIOR AGE GROUP CHAMPIONSHIPS 2016

PONDS FORGE, SHEFFIELD  
1 - 3 APRIL

## PHOTOGRAPHY REFUSAL FORM

I refuse permission for the taking and/or publication of images of myself by the Official Photographer(s) in respect of the British Masters & Senior Age Group Championships 2016.

Signed:

Print Name and Date:

	Funding Partner 	Official Partner 	Official Supplier    	Endorsed Product 	Host City & Venue  
--	---------------------	----------------------	-----------------------------------	----------------------	---------------------------