



ROLE DESCRIPTION

ROLE TITLE: Athlete Representative

ROLE PURPOSE: To make an effective contribution to the British Swimming Board to ensure that they represent the athletes, drive continuous improvement, a sustainable performance culture and provide strategic leadership to the delivery of the corporate plan.

Core Responsibilities

1. To attend up to five British Swimming Board meetings per year and contribute appropriately to ensure that the Objectives of British Swimming, the targets set out in the British Swimming Corporate Plan and the overall Vision for Swimming are achieved within the budget set for the sport.
2. To attend the Annual General Meeting of British Swimming each year (normally November) and any other British Swimming General Meeting which may be called from time to time.
3. Act as the Board Champion for Anti-Doping.
4. Act as the Chair of the Athlete Representative Group.
5. To lead the Athlete Representative Group (“ARG”), ensuring the ARG meets its objectives set out in any Terms of Reference and provide assurance to the athletes that their voices are relayed to the decision makers.
6. Support and promote the athletes’ voices on issues raised by athletes by engaging, informing and interacting with athletes, the ARG and any other relevant stakeholders.
7. Continually solicit and share athlete feedback on British Swimming activities and assist in reviewing and recommending effective ways to reach athletes.
8. Providing strategic insight and support through the Chief Executive to the senior management team including the national performance directors to evaluate the discipline performance plans and ensure their effective delivery.





9. Where appropriate, act as board liaison member to any group or Board sub-committee and undertake the roles and responsibilities set out in any relevant Terms of Reference.
10. Participate in appropriate activities as requested to raise the profile of British Swimming as a key influencer with Home Country Associations, UK organisations and international authorities including FINA, LEN and World Para-Swimming.
11. Participate in an agreed appraisal process for Board members.
12. Prepare appropriately for each Board meeting and to keep up to date with current developments in sport.
13. To review and challenge regular reporting on British Swimming's full financial position, ensuring internal and external reporting is accurate and fair.

A remuneration fee of £6,000 per annum for a time commitment of 25 days per annum is payable in addition to reasonable travel expenses incurred in fulfilling the Role.

Additional duties at the request of the Board for which no additional remuneration may be granted but for which expenses will be paid:

1. Any other duties requested by the Board, which are not stipulated in this Role Description.
2. Join with other Board members to represent British Swimming at National Events.
3. Join with other Board members to represent British Swimming at International Events, Bureaus or Congresses.
4. Join with other Board members to represent British Swimming at appropriate dinners and public functions.

Reviewed by – HR May 2021
Athlete Representative Working Group July and September 2021
British Swimming Board September 2021

